

# BOARD OF COUNTY COMMISSIONER'S

## MINUTES

NOVEMBER 25, 2013

Jan Skelton led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 25<sup>th</sup> day of November 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Melinda Duke, Keri Lyles, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Andy Rieger, Christine Cartmell, Shelley Raney, Stephen Koranda, Jan Skelton and Linda Atkins.

After the reading of the minutes of the regular meeting of November 18, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

### A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to **accept** the bids for **BID# - COM2-1640** – The Purchase and Installation of Gas Fired Radiant Tube Heaters for the new buildings at District #2 and that the awarding and/or rejecting of the bids be **tabled** until a later date.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

# CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders				
	JPL Construction	Lieber Mechanical, LLC	Waggoners Mechanical Services	
BID: #COM2-1640				
DEPT: Commissioners				
DATE OPENED: 11-25-13				
	1	2	3	
<b>List of Individual Items</b>				<b>Awarded To:</b>
The purchase and installation of				Tabled on 11-25-13
Gas Fired Radiant Tube Heaters				
for the new buildings at Dist. #2.				
<b>PROPOSAL:</b>				
<b>70'x100'x20' Building:</b>				
Brand:	Combustion Research Omega II	Combustion Research Omega II	Sunstar	
Manufacturer Part #:	—————	0930.40NG.S	—————	
Model #:	0930.40 N.G.S. 150,000 BTU	0930.40 NG.S	SPS150-40	
Warranty:	3 yr. controls - 10 yr. Combustible Tubes	Tube: 10yr; Controls:3yr; Installation: 1yr	12 mo from date of install or 18 mo from shipment whichever expires first (parts). Waggoners 12 mo (labor)	
<b>50'x40'x14' Building:</b>				
Brand:	Combustion Research Omega II	Combustion Research Omega II	Sunstar	
Manufacturer Part #:	—————	0915.20.NG.U	—————	
Model #:	0915.20 N.G.U. 75,000 BTU	0915.20.NG.U	SPU75-20	
Warranty:	3 yr. controls - 10 yr. Combustible Tubes	Tube: 10yr; Controls:3yr; Installation: 1yr	12 mo from date of install or 18 mo from shipment whichever expires first (parts). Waggoners 12 mo (labor)	
On-Site Inspection Made: Y or N	Yes	Yes	No	
Approximate Start Date:	ASAP	December 1, 2013	12/16/2013	
Approximate Ending Date:	2 Week	December 31, 2013	12/20/2013	
<b>BID TOTAL:</b>	\$46,500.00	\$25,812.00	\$18,903.11	
Contact Person:	Jim Lawrence	Craig Carroll	Brian Cameron	
Title:	Manager	Owner	Project Manager	
Address:	3901 Frontier Circle Norman, OK 73026	1105 First Place Blvd. Yukon, OK 73099	1360 Quality Avenue Norman, OK 73071	
Telephone Number:	405-520-1652	405-265-4695	405-515-8200	
Fax Number:	405-310-2298	405-265-4697	405-515-8194	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **accept** the bids for **BID# - COM2-1641** – The Purchase and Installation of one (1), or more, 2012 or newer, 14 foot demolitic bed ½ round dump body for the District #2 Warehouse and that the awarding and/or rejecting of the bids be **tabled** until a later date.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>						
<b>List of Individual Bidders</b>						
	<b>Boxcer Construction Equipment Inc.</b>	<b>Southwest Trailers &amp; Equipment LLC</b>	<b>Rush Truck Centers of Oklahoma, Inc. d/b/a Perfection Truck Parts &amp; Equipment</b>	<b>Total Truck &amp; Trailer</b>	<b>Leach Trailers</b>	
BID: #COM2-1641						
Dept: Commissioners						
DATE OPENED: 11-25-13						
	1	2	3	4	5	
<b>List of Individual Items</b>						
The Purchase and Installation of one (1), or more, 2012 or newer, 14 ft demolition bed 1/2 round dump body, for the District #2 Cleveland County Commissioner						<b>AWARDED TO:</b> Tabled on 11-25-13
MAKE:	No Bid	New 2013 Hilbilt	Heil	Henderson	Freightliner Trucks	
MODEL:		Mongoose	MAB HPTB	Magnum Rock & Demolition Dump Body	_____	
YEAR:		2013	2013	2013	2000 + 2002	
					Per clarification letter from Leach Trailers: <b>Make:</b> Leach Dump Bed, <b>Model:</b> Round Demo Bed (1/4" Steel), <b>Year:</b> 2014	
Total Bid Price:		\$25,509.00 ea	\$24,417.00	\$25,750.00	\$27,790.00 total for both trucks \$13,895.00 ea	
Exceptions:		Stainless Steel Pins in rear hinge assembly.	Stated	No Cross Memebers - See Brochure	Tailgate - Hinge Assembly - Cross members showed the exceptions on each.	
<b>CONTACT INFORMATION:</b>						
NAME:		Kurt Schroeder	Chris Simpson	Wendy L. Clark	Charles Barnes	
ADDRESS:		10400 W Reno Oklahoma City, OK 73142	5100 W Reno Oklahoma City, OK 73142	4200 S. Harvey Newcastle, OK 73065	701 S Hill Itasca, TX 76055	
TELEPHONE NUMBER:		405-943-9851	405-947-6603	405-226-7061	254-687-2616	
FAX NUMBER:		405-943-4013	405-948-1859	405-329-8588	254-687-2376	
NON-COLLUSION AFFIDAVIT: PA-102(1982)		YES	YES	YES	YES	

**B. Old Business:**

1. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Rod Cleveland, to **award** as per bid summary and where low bid was not awarded there is an explanation for **BID# - HWY-1636** - Four Month (4) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from December 7, 2013 through March 6, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
  
2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **award** the low bid of Northwest Controls in the amount of \$128,066.88 for **BID# - COM-1637** – The Purchase and Installation of a HVAC EMS (Environmental Monitoring System) for the Cleveland County Courthouse.  
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

**C. Items of Business:**

1. Upon the recommendation of Assistant District Attorney Jim Robertson, Darry Stacy moved, seconded by Rod Cleveland, to strike from the agenda discussion and/or action regarding the Contract between Cleveland County Sheriff’s Department and Infinisource, Inc. for TimeForce software application and monthly licenses and support fee for one year. The Initial Set-Up Fee with Simplementation is \$1,995.00, 2 Time Clocks in the amount of \$595.00 per clock and a monthly licenses and support fee in the amount of \$500.00 per month due the 1<sup>st</sup> of each month.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.
  
2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Cash Fund Appropriations:**

a.	Co. Assessor’s Revolving Fund	\$ 544.00
b.	Bridge Capital Improvement Fund	\$ 30.27
c.	Cleveland County Justice Center Fund	\$ 167,189.30
d.	Co. Bridge and Road Improvement Fund	\$ 63,150.20
e.	Co. Commissioners Building Fund	\$ 13.88
f.	Co. Clerk’s Lien Fee Fund	\$ 3,648.05
g.	Co. Clerk’s Preservation Fee Fund	\$ 27,186.16
h.	County Health Fund	\$ 35,942.32
i.	Court Clerk Revolving Fund	\$ 10,352.88
j.	Co. Fair Board Fund	\$ 49,476.79
k.	Highway Unrestricted Fund	\$ 596,366.95
l.	S.T.O.P. Violence Against Women Grant Fund	\$ 2,706.00
m.	Sales Tax Fund	\$ 672,633.82
n.	Sheriff Courthouse Security Service Fee Fund	\$ 3,016.22
o.	Co. Sheriff Federal Share Revenue Fund	\$ 21,733.29

p.	Co Sheriff Revolving Fund	\$ 97,000.00
q.	Co. Sheriff Service Fee Fund	\$ 52,334.10
r.	Co. Sheriff Criminal Alien Asst. Grant Fund	\$ 9,785.00
s.	Co. Sheriff Jail Fund	\$ 7,545.07
t.	Co. Treasurer Certification Fee Fund	\$ 4,695.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

3. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked or traded. The State Computer equipment to be declared surplus and traded:

J600-1	Telephone RF SN/NNTM60D7112C	(junked)
J600-2	Telephone SN/NNTM60D76F7A	(junked)
J600-3	Telephone SN/NNTM60D76F63	(junked)
J600-4	Telephone SN/NNTM60D76F67	(junked)
J600-5	Telephone SN/NNTM60D76F80	(junked)
J600-6	Telephone SN/NTMN03BA70	(junked)
J600-7	Head Set SN/RK3449	(junked)
J600-8	Telephone SN/NNTM60D76B5D	(junked)
J600-9	Telephone SN/NNTM60D76B58	(junked)
J600-10	Telephone SN/NNTM60D71135	(junked)
J600-11	Head Set SN/PH2010	(junked)
J600-12	Telephone SN/NNTM60D76B59	(junked)
J600-13	Telephone SN/NNTM60D76B53	(junked)
J600-14	Telephone SN/NNTM60D76F72	(junked)
J600-15	Telephone SN/NNTM60D76F60	(junked)
J600-16	Telephone	(junked)
J600-17	Telephone RF	(junked)
J600-18	Telephone SN/NNTM60D3D73	(junked)
J600-19	Telephone J SN/NNTM60DD3D65	(junked)
J600-20	Telephone J SN/NNTM60D566D7	(junked)
J600-21	Telephone J SN/NNTM60D76F60	(junked)
J600-22	Telephone J SN/NNTM60DD3D96	(junked)
J600-23	Telephone J SN/NNTM60DD3CB6	(junked)
J600-24	Telephone J SN/NTM03BA70	(junked)
J600-25	Telephone J SN/NNTM608C70C	(junked)
J600-26	Telephone J SN/NTMN03BA70	(junked)
J600-27	Telephone J SN/NNTM60DD3C91	(junked)
J600-28	Telephone J SN/NNTM60C8C633	(junked)
J600-29	Telephone J SN/NNTM60D76B75	(junked)
J600-30	Telephone J SN/NNTM60D7GF75	(junked)
J600-31	Telephone J SN/NNTM60D76F70	(junked)
J600-32	Telephone J SN/NNTM60D76B81	(junked)

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

4. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

**District #1:**

14-2848 T2A	Terry Dittner	\$	210.00
14-2855 T2A	Total Equip & Rental	\$	1,500.00

**District #2**

14-2895 T2A	Fastenal Industrial & Const.	\$	1,500.00
14-2896 T2A	Industrial Specialties	\$	1,000.00
14-2897 T2A	Bruckner’s Truck Sales	\$	1,500.00
14-2898 T2A	Certified Laboratories	\$	2,000.00
14-2899 T2A	O’Reilly Automotive	\$	1,500.00
14-2900 T2A	Palace Auto Supply	\$	2,000.00
14-2905 T2A	American Logo & Sign	\$	500.00

**District #3:**

14-2820 T2A	Warren Cat	\$	2,500.00
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**Health Dept:**

14-2825 MD2	Copelin’s Office Center	\$	10,000.00
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**Sheriff’s Dept:**

14-2822 B2A	Kevin McKiddy	\$	9,350.04
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The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

5. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on the following Blanket Purchase Order Numbers:

**FY 13/14**

**General:**

14-0103-SP1C	14-0278-SM2	14-0867-K2	14-1448-B2A
14-1550-B2A			

**Highway:**

14-0135-T2A	14-0271-T2A	14-0286-T2A	14-1139-T2A
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**Health:**

14-0394-MD2
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**Sheriff Commissary:**

14-1260-CFBC2
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The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

6. Rod Cleveland moved, seconded by Darry Stacy, to **approve the following Purchase Orders for Payment** of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

**FY 13/14**

a.	General Fund	\$	791,048.26
b.	Highway Fund	\$	115,999.08
c.	Health Fund	\$	37,268.56
d.	Sheriff Commissary Fund	\$	5,074.53
e.	Sheriff Revolving Fund	\$	8,529.30
f.	Treasurer Certification Fee Fund	\$	5,674.81
g.	County Clerk Preservation Fund	\$	152,454.93
h.	Fair Board Fund	\$	724.35

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

- D. There was no **New Business** to come before the **Board** for discussion.

**E. Commissioner’s Discussions regarding County Business:**

Commissioner District # 2 Darry Stacy said that the county crews worked long hours salting and sanding the roads in order to keep the streets safe for the rest of us. He expressed his appreciation for their hard work.

Commissioner District #3 Rusty Sullivan said that the county crews in his district were out working on the roads and expressed his appreciation to all the crews that worked through the night on the roads and over passes.

- F. There were no **comments** made from the **Public**.

- G. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned at 1:23 pm**. The motion was seconded by Rod Cleveland.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.  
Motion carried.

(Clerk’s Note: Agenda was posted on November 21, 2013 at 11:57 am.)